

NFLS Advisory Meeting
Friday, June 15, 2018; 9:30am - 12noon
NFLS Mtg. Room, 1595 Allouez Ave., Suite 4, Green Bay, WI

Present: Carol Petrina, Cathy Kolbeck, Stephanie Weber, Tina Kakuske, Jen Thiele, Emily Rogers, Joan Denis, Kristin Laufenberg, Kristie Hauer

Present via GoToMeeting: Amy Peterson, Nicole Lowery

Also present: Holly Handt (NFLS), John Kronenburg (NFLS), Megan Theys (NFLS), Tracy Vreeke (NFLS)

1. **Introductions** - The meeting began at 9:39 a.m. Introductions were made.
2. **Agenda Revisions** - None were made.
3. **Library Happenings –**
 - Florence is getting new flooring and ceiling tiles.
 - Door County is participating in Celebrate Water with free programming. The presenter is Ann Moser from UW - Madison. She can do programs on anything water related-- Water safety, plastics in the Great Lakes, etc. Tina will email Tracy her contact information.
 - Oconto Falls had their first Memory Cafe will continue to do it every month.
4. **Updates from Staff**
 - Technology - The bandwidth upgrade should be done by end of June. There have been issues with SAM in which the public computers are say “please wait” instead of showing the log-in screen. If this happens, just reboot the computer. Dave Bacon is trying to figure out a permanent solution.
 - Delivery - Megan and Holly are planning their annual ILL workshop in August. It is geared toward new people and focuses on WISCAT.
 - ILL - There will be a WISCAT update in the fall.
 - CE – Tech Days/ BCL-NFLS dev. day - Tech Days will be at the end of September. BCL/NFLS staff development day will be September 14. NFLS will hire a speaker to present from 9-12 at BCL and all NFLS libraries are welcome to join.
5. **AD/CE Position –**
 - The NFLS Board approved the Marketing, Communications, and CE job description and salary. The goal is to have the position hired and in place by August.
 - Tracy is working on a four county CE agreement. She is working with Manitowoc-Calumet, Winnefox, and OWLS Systems to discuss the idea of having a regional CE coordinator who would be responsible for the bulk of CE for all four systems. Winnefox already has someone on staff who would be willing to be the main coordinator and NFLS will provide the new hire to help out with CE part time (about 10 hours per week).

6. **Gale Learning Courses –**

- Gale Learning Courses are online courses that users can get certifications for taking. We can get a better price as a system than individual libraries. Gale is having two webinars about what Gale is. Tracy will send out an email with information on this. Watch them and we'll take it from there
- Appleton has Gale Courses and likes it.
- John said Google Educator has free technology programming courses too. For more information, see his blog entry about it.

7. **ILS Merger Committee Update** – The ILS Merger Committee meets monthly. They are still exploring possibilities of where systems are similar and different. They are talking about what standardization would look like. In general, OWLSnet has a lot of standardization and Winnefox has little. They are also discussing what governance would look like. It's a lot of fact-finding/exploring possibilities at this point. Meetings are open if you want to attend.

8. **County library plans** - Marinette just finished their County Library Plan and Jen will be presenting it to her Board next week. BCL also needs to do theirs. The state statutes are unclear about how often the plans need to be updated. Tracy will try to find out more guidelines on this and how to proceed with them.

9. **Update on TEACH grants** - Five libraries applied for these and they got them. Level 1 grants had to be a group grant and this got funded at 100%. Level 2 individual grants got funded at 60%. Tracy will send out a breakdown of this to the libraries that got the funding.

10. **PLSR Update/ comments June 11 - July 20 /open meeting July 20** – The review team had their second all day retreat on June 8. Two different plans are posted on the PLSR website. These are still works in progress – nothing is set in stone. Comments are being accepted now through July 20. The Steering Committee members will be reporting to OWLS/NFLS before or after the AAC meeting. They will also invite BCL and Menominee and it will be open to the public. Tracy will let you know the exact times of this once she knows.

I would encourage you to take a look at the May highlights
<http://www.plsr.info/mayhighlights/>

11. **Open Forum: Issues and Concerns**

- Tracy is wondering if you still want guest speakers for the Advisory Meetings. After a discussion, it was decided that Tracy will look into getting a representative to discuss county funding at a future Advisory meeting.
- Kristin asked about juvenile cards - right now 16 year olds can have their own cards. However parents need to know about any fines on the cards because they are under 18. The understanding is that parents are the child's responsibility until age 18, so they can know about the fines but can't tell them what the 16 or 17 child has checked out. Joan

said at age 16 she gives them an adult card. Kristie said they clean up parent's fines on children's cards at 16 and give them their own card. Tina said Arrowhead used to use a privacy waiver for these situations. They were also used for relatives or couples who want to pick up each other's items.

- Tracy is going to try to visit all of the member libraries this summer.
- Kewaunee currently pays Brown County Library (BCL) because many Kewaunee patrons use BCL due to geography. Kewaunee is looking at other possibilities. Tracy attended the meetings that explored the possibility of a merger between Kewaunee County and Door County. The meeting found that a merger with Door County didn't make sense. Now Kewaunee is looking at becoming a consolidated county. The idea is just being discussed right now.

11. Adjourn Meeting - Meeting adjourned at 11:13 a.m.