

**Minutes of the
Nicolet Federated Library System
Grant Committee
Thursday, August 4, 2022 at 12:00 p.m.**

Present: Rebecca Berger, Chair, Marsha Hoefts, Cheryl Maxwell, Corrie Campbell, Penny Habeck, Julia Wallace; Anthony Yaggie (Ex-Officio), Tracy Vreeke, Director (NFLS), Hannah Good Zima (NFLS)

Excused: Elizabeth Fernandez

MINUTES

1. Welcome & Introductions. The meeting was called to order at 12:05 p.m.

2. Agenda Revisions.

3. Open Forum. None.

4. Approval of April 14, 2022 Minutes.

Member Hoefts made a motion to approve the minutes. Member Habeck seconded the motion. **Motion carried.**

5. Approval of the Recommendation of the 2022 Improvement & Innovation Grant Applications to the Board of Trustees.

The Committee discussed the individual applications. In regard to the Kewaunee application, the committee requested that the library provide additional information as to how it relates to lifelong learning and how the program will be evaluated. The Committee will meet prior to the Board meeting to review Kewaunee's revised application.

Member Campbell made a motion to approve the submitted 2022 Improvement & Innovation Grant Applications from Gillett, Algoma, Oconto Falls, Menominee, Marinette and Suring Libraries. Member Maxwell seconded the motion. **Motion carried.**

6. Approval of the Recommendation of the 2022 WiLS Small Library Strategic Planning Cohort Grant Application to the Board of Trustees.

Member Wallace made a motion to approve the 2022 WiLS Small Library Strategic Planning Cohort Grant Application for Farnsworth Public Library in Oconto. Member Habeck seconded the motion. **Motion carried.**

7. Approval of the 2023 Library Services and Youth Support Services Grant Processes, Review Procedures and Applications.

Both the Library Services and Youth Support Services Grant materials will be clarified so that it is clear that the funds must be spent in the calendar year in which they are received and carry over funds are not allowed. Subsection a of Item 1 on the Youth Support Services Grant Policies will be stricken. CSLP will be clarified.

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Member Habeck made a motion to approve the 2023 Grant application and supporting documents as revised. Member Wallace seconded the motion. **Motion carried.**

8. New Business. None.

9. Adjourn.

Member Habeck made a motion to adjourn. Member Campbell seconded the motion. **Motion carried.** The meeting was adjourned at 12:43 p.m.

Respectfully Submitted,
Hannah Good Zima, Reporting Secretary