



2024 NFLS BOARD AND COMMITTEE MEETING DATES

Board of Trustees

January 11	<ul style="list-style-type: none">· Election of Officers; Committee Appointments
February 22	<ul style="list-style-type: none">· Annual Reports Due March 1· Trustee Development
April 11	<ul style="list-style-type: none">· Member Library Report – Farnsworth Public Library (Oconto)· OWLSnet Report· Trustee Development
June 13	<ul style="list-style-type: none">· Summer Visit – Lena Public Library· Trustee Development
August 8	<ul style="list-style-type: none">· Member Library Report – Brown County Library· Review Audit Report· Trustee Development
October 10	<ul style="list-style-type: none">· Approve Final 2025 System Budget· Approve Public Library System Plan· Director's Annual Performance Review & Goals· Board Self-Evaluation (Even Years Only)
December 12	<ul style="list-style-type: none">· Member Library Report – Oneida Community Library· Appoint Nominating Committee· Approve Annual Resource Library and YS/IS Agreements· Trustee Development

Executive Committee

January, April, July, November – Agenda TBD

Finance Committee

February	<ul style="list-style-type: none">· Year-End Budget Review; Make Decisions on Budget Surplus· Year-End Library Grants
August	<ul style="list-style-type: none">· Mid-Year Budget Review, Initial Budget Prep and Audit Review
September	<ul style="list-style-type: none">· Employee Compensation Recommendations· Final Budget Approval

Personnel Committee

January	<ul style="list-style-type: none">· General: Position Descriptions, Hiring, Employee Policy Review
May	<ul style="list-style-type: none">· Review Director Surveys and Begin Director Review Process
August	<ul style="list-style-type: none">· Director & Staff Performance Reviews, Director Goals· Recommendations to Finance Committee

Grant Committee

March	<ul style="list-style-type: none">· Approve Youth Support & Library Services Grant Applications· Approve WLA Leadership Development Institute Grant Applications
July	<ul style="list-style-type: none">· Approve Improvement & Innovation (I&I) Grant Applications· Approve WiLS Public Library Strategic Planning Cohort Grant Applications