

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.84 of the Wisconsin Statutes, Notice is hereby given to the public that a meeting of the Board of Trustees, **NFLS Personnel Committee** of the Nicolet Federated Library System will be held **Tuesday, August 13, 2019 at 11:30am, at the Weyers-Hilliard Branch Meeting Room, 2680 Riverview Drive, Green Bay, WI 54313 [Map](#); Phone: 920-448-4405**

NFLS Personnel Committee:

Ken Harter, Miriam Erickson, Kathy Pletcher, Corrie Campbell, Tony Yaggie, Cheryl Maxwell, Becca Berger
Ex-Officio: Julia Wallace

Other members: Agenda, for your information

AGENDA

1. **Call to order.**
2. **Determination of quorum.**
3. **Agenda revisions.**
4. **Approval of the June 20, 2019 minutes.**
5. **Review of Administrative Assistant position description.**
6. **Determination of salary recommendation.**
7. **Discussion of hiring process.**
9. **Other business.**
10. **Adjourn.**

Ken Harter, Chair
Personnel Committee

Notice is hereby given that action by the Committee may be taken on any of the items that are listed on the agenda.
Please call 448-4410 if you cannot attend this meeting.

Included: Administrative Assistant position description