

Bed Bugs Guidelines

You can see Bed bugs from the naked eye. They are very tiny though. They will bury themselves and lay their eggs into the spine of books. If squished, they will leave a brownish red mark.

1. If you think you have bed bugs, the first thing to do is to **contain them**. Put the item into a **sealed plastic bag**. (This will not kill the bed bugs. Only extreme heat or extreme cold will kill them. They can go without food for at least 5 months.)
2. Put the sealed plastic bag into a tub or delivery bag and send it through delivery to Holly Handt at NFLS (Nicolet Federated Library System). (Do not put anything else in the tub or bag)

-Contact [Holly Handt](#) at NFLS. Let her know you have Bed Bugs.

1. Tell her which library owns the contaminated item.
2. Tell her when you are putting the item into delivery so that she can watch for it.
3. **Put a note on top of the tub/bag** saying “DO NOT OPEN, POSSIBLE BED BUGS INSIDE!”

-Holly Handt will contact the owning library and explain that we think there are bed bugs living in their item and ask them how they want to proceed.

-NFLS has borrowed a Bed Bug Oven so we are able to kill them with the heat. We also have a freezer.