

**Minutes of the
Nicolet Federated Library System
Board of Trustees
Wausauke Branch Library
Thursday, June 9, 2022 at 12:00 p.m.**

Present: Anthony Yaggie, President, Rebecca Berger, Corrie Campbell, Miriam Erickson, Janice Gehlhoff, Penny Habeck, Ken Harter, Marsha Hoeffs, Cheryl Maxwell, Michael Poradek, Connie Seefeldt, Mark Teske, Julia Wallace, Tracy Vreeke, Director (NFLS), Hannah Good Zima (NFLS), Karin Adams (Marinette)

Excused: Elizabeth Fernandez, Kathy Lefebvre, Kathy Pletcher

MINUTES

1. **Pledge of Allegiance.**
2. **Moment of Silence.**
3. **Welcome & Introductions.** The meeting was called to order at 12:08 p.m.
4. **Agenda Revisions.** None.
5. **Open Forum.** None.
6. **Approval of April 14, 2022 Minutes.**

Member Erickson made a motion to approve the minutes. Member Harter seconded the motion. **Motion carried.**

7. Member Library Report: Karin Adams, Marinette County Consolidated Public Library Service

Director Adams gave a report on the major projects the library has completed over the last year, including moving the Wausauke Branch into a new building. Adams reported a lot of staff turnover but are now fully staffed at several of their branches which have not been so in years. Adams has enjoyed getting to know the dedicated staff and community members which support each branch.

8. Reports:

8.1 President – Anthony Yaggie

President Yaggie complimented Director Adams on the marketing materials she has created and suggested having the Village put up a sign to notify tourists of the location of the library.

8.2 Treasurer's Report – Marsha Hoeffs

Treasurer Hoeffs reported that spending is in line with projections. There were overages in the capital outlay line item as several laptops that needed updating. There will be surplus in other areas of the budget which will be able to cover the overage at the end of the year.

Member Wallace made a motion to approve the Treasurer's Report. Member Berger seconded the motion. **Motion carried.**

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8.3 Finance Committee – Marsha Hoeffs

The Finance Committee will meet in August to review the Audit and begin to prepare the 2023 budget.

8.4 Grant Committee – Rebecca Berger

The Grant Committee will meet in July to review the I&I grants.

8.5 Personnel Committee – Ken Harter

The Committee will begin the annual Director Review process this month.

8.6 Director’s Report – Tracy Vreeke

Director Vreeke provided reports regarding current staff projects and updates from member libraries.

9. Approval of the MOU for WiLS System Strategic Planning.

Director Vreeke reported that the strategic planning with OWLS will help identify future opportunities for collaboration to better meet the needs of member libraries within both systems.

Member Campbell made a motion to approve the WiLS MOU for Strategic Planning for NFLS and OWLS. Member Poradek seconded the motion. **Motion carried.**

10. Trustee Development.

The Board was presented with a training on system and public library funding.

11. New Business. None.

12. Adjourn. Member Habeck made a motion to adjourn. The motion was seconded by Member Teske. The meeting adjourned at 1:15 p.m.

Respectfully Submitted,
Hannah Good Zima, Reporting Secretary