

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.84 of the Wisconsin Statutes, Notice is hereby given to the public that a meeting of the **Personnel Committee** of the Board of Trustees of the Nicolet Federated Library System will be held on **Thursday, February 17, 2022 at 12:00 p.m. [via Zoom](#)**

Personnel Committee Members: Ken Harter, Chair; Rebecca Berger; Miriam Erickson; Cheryl Maxwell; Connie Seefeldt; Anthony Yaggie (Ex-Officio)

AGENDA

- 1. Call to Order.**
- 2. Determination of Quorum.**
- 3. Agenda Revisions.**
- 4. Approval of the September 9, 2021 Meeting Minutes.**
- 5. Staff Updates.**
- 6. Review Committee Policies, Procedures and Timeline.**
- 7. Review Updated Staff Job Descriptions.**
- 8. Approve Future Committee Meeting Dates.**
- 9. Other Business.**
- 10. Adjourn.**

Notice is hereby given that action by the board may be taken on any of the items that are described or listed in this agenda.

Please call Hannah Good Zima at 920 448-4410 if you cannot attend this meeting.

Any person wishing to attend who requires special accommodation because of disability should contact NFLS at 920 448-4410 at least two days prior to the meeting so that arrangements can be made.

Attachments:

September 9, 2021 Meeting Minutes
Executive Director Review Policy & Procedures
Staff Job Descriptions

Zoom Meeting Instructions:

NFLS Personnel Committee

Time: Thursday, February 17, 2022 at 12:00 PM

Join Meeting from Your Computer by Selecting the Link:

<https://us02web.zoom.us/j/82526357618?pwd=T1B6QW1iNVd1VTRtclZhbHc1djVHZz09>

From Your Computer:

Go To: <https://zoom.us/join>

Enter the Meeting ID: 825 2635 7618

Enter your Name

Enter the Password: 463930

Join Meeting via Telephone from Your Smartphone (One Tap Mobile):

+13017158592,,84064119951#,,,,*842635# US (Washington DC)

+13126266799,,84064119951#,,,,*842635# US (Chicago)

Join Meeting by Telephone:

Call 1-312-626-6799

Enter the Meeting ID: 825 2635 7618#

Enter Pound for the Participant Number: #

Password: 463930#

For members joining **by telephone only**, you can utilize the following commands on your phone using your phone's dial pad while in a Zoom meeting:

- *6 - Toggle mute/unmute
- *9 - Raise hand

If you feel that you are unable to be heard during the meeting, even after “raising your hand,” please hang up and try calling into the meeting again.

If you experience difficulty connecting to the meeting, contact Hannah Good Zima at (920) 288-2660, at any time before or during the meeting.