

**Minutes of the  
Nicolet Federated Library System Executive Committee  
Thursday, April 22, 2021 at 12:00 p.m., via Zoom**

**Members Present via Zoom:** Anthony Yaggie, President; Rebecca Berger, President-Elect; Marsha Hoeffs, Treasurer; Cheryl Maxwell, Secretary; Elizabeth Fernandez, Member-At-Large

**Also Present via Zoom:** Tracy Vreeke (NFLS), Hannah Good Zima (NFLS)

**MINUTES**

1. **Welcome & Introductions.** The meeting was called to order at 12:00 PM.
2. **Agenda Revisions.** None.
3. **Open Forum.** None.
4. **Discussion of Guidelines for Resuming In-Person Meetings.**
  - Director Vreeke discussed the limited options for holding Board meetings at Brown County libraries given the continued capacity limitations and required social distancing. However, there may be a few options if we want to hold the meeting in Kewaunee and use their spaces which will allow for distancing. As we move forward, we will strive to have equipment set up for hybrid meetings so that Board members can attend either in-person or via Zoom.
  - Member Fernandez expressed concern with being able to properly hear at the meetings because everyone is spread out and wearing masks.
  - NFLS will poll the Board members to see if they would feel comfortable attending an in-person meeting held outside this summer.
5. **Discussion of Agenda Additions: Pledge of Allegiance and Opening Prayer.**
  - Many other boards and committees in the region open with the Pledge and a prayer or moment of silence.
  - Director Vreeke discussed some of the legalities of the additions. As for the pledge, no one in attendance at the meeting can be required to participate. It is recommended that if the Board adds prayer to the agenda, a policy should be drafted by our legal counsel and adopted by the Executive Committee before going to the full Board for approval.

Member Fernandez made a motion to add the Pledge of Allegiance and a moment of silence at the beginning of the Board agenda. Member Maxwell seconded the motion. **Motion carried.**

6. **Approval of Future Quarterly Meeting Schedule and Agenda Items.**
  - The Executive Committee will continue to be in communication with the director regarding a possible change of office location.

Member Maxwell made a motion to adopt the quarterly meeting schedule as presented. Member Hoeffs seconded the motion. **Motion carried.**

7. **Adjourn.** Member Berger made a motion to adjourn. The motion was seconded by Member Hoeffs. **Motion carried.** The meeting adjourned at 12:33 PM.

Respectfully Submitted,  
Hannah Good Zima, Reporting Secretary