

**Minutes of the
Nicolet Federated Library System
Grant Committee
Wednesday, July 26, 2023 at 12:00 p.m.**

Minutes of the

Nicolet Federated Library System

Board of Trustees Grant Committee

Thursday, July 6, 2023 12:00 p.m. via Zoom

Present: Corrie Campbell, Chair, Marsha Hoeffs, Penny Habeck, Cheryl Maxwell, Julia Wallace, Tracy Vreeke, Director (NFLS), Hannah Good Zima (NFLS), Maryssa Paulsen (NFLS)

Excused: Rebecca Berger (Ex-Officio)

MINUTES

1. **Welcome & Introductions.** The meeting was called to order at 12:01 p.m.

2. **Agenda Revisions.** None.

3. **Open Forum.** None.

4. **Approval of the March 30, 2023 Minutes.**

Hoeffs made a motion to approve the minutes. Habeck seconded the motion. **Motion carried.**

5. **Approval of the 2023 Improvement & Innovation Applications.**

Maxwell made a motion to approve the 2023 Improvement & Innovation Grant applications, and further require Farnsworth grant recipient to provide detailed evaluations including data regarding the grant outcomes and any additional costs of maintaining equipment. Member Wallace seconded the motion. **4 Ayes, 1 No – Habeck. Motion carried.**

Approving all grants totals the amount of \$26,319. This is in excess of the budget line item of \$20,000. Director Vreeke noted that there is ample excess revenue in the interest line item of the budget and the committee agreed to fund the excess amount of \$6,319 from interest received.

6. **Approval of the 2024 Library Services and Youth Support Services Grant Processes, Review Procedures and Applications.**

Hoeffs made a motion to approve the 2024 Library Services and Youth Support Services Grant policies, procedures and draft applications. Maxwell seconded the motion. **Motion carried.**

7. **Approval of 2024 WLA Leadership Development Institute Grant Application.**

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Maxwell made a motion to approve the draft application for 2024. Hoeffs seconded the motion. **Motion carried.**

8. New Business.

The Committee will review the Improvement & Innovation policy to better specify the intent of the grant, funding limits and expected details required in the application.

9. Adjourn.

Hoeffs made a motion to adjourn. Wallace seconded the motion. **Motion carried.** The meeting was adjourned at 12:48 p.m.

Respectfully Submitted,
Hannah Good Zima, Reporting Secretary