

**Minutes of the  
Nicolet Federated Library System  
Board of Trustees  
Thursday, October 13, 2022 at 12:00 p.m.**

**Present:** Anthony Yaggie, President, Rebecca Berger, Corrie Campbell, Miriam Erickson, Penny Habeck, Marsha Hoeffs, Kathy Lefebvre, Cheryl Maxwell, Kathy Pletcher, Michael Poradek, Connie Seefeldt, Mark Teske, Julia Wallace, Tracy Vreeke (NFLS), Hannah Good Zima (NFLS)

**Excused:** Elizabeth Fernandez, Janice Gehlhoff, Ken Harter

**MINUTES**

1. **Pledge of Allegiance.**
2. **Moment of Silence.**
3. **Call to Order.** The meeting was called to order at 12:10 p.m.
4. **Agenda Revisions.** None.
5. **Open Forum.** None.
6. **Approval of the August 11, 2022 Minutes.**

Member Habeck made a motion to approve the minutes. Member Teske seconded the motion. **Motion carried.**

7. **Reports:**
  - 7.1.1 **President – Anthony Yaggie**

President Yaggie shared several articles about library renovations in the area and the role libraries play in economic development.

President Yaggie also informed Member Erickson that she will be inducted into the Wisconsin Library Hall of Fame at the upcoming WLA Annual Conference.

**7.1.2 Treasurer’s Report – Marsha Hoeffs**

Treasurer Hoeffs reported that spending is in line with projections. DPI will be submitting a request for an additional budget request after the election.

Member Campbell made a motion to approve the Treasurer’s Report. Member Habeck seconded the motion. **Motion carried.**

**7.1.3 Finance Committee – Marsha Hoeffs**

The Finance Committee approved the draft 2023 System Budget which is recommended for approval today.

**7.1.4 Personnel Committee – Ken Harter**

Member Berger reported that the Director’s review was exemplary and the Committee recommended that the Finance Committee approve a salary increase for the Director and all staff as part of the 2023 Budget.

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**7.1.5 Grant Committee – Rebecca Berger**

Chair Berger reported the Committee will not meet until Spring.

**7.1.6 Director's Report – Tracy Vreeke**

Director Vreeke reported several member libraries are going through building projects and have been utilizing the help of John Thompson, Director of IFLS. Member Wallace, Director Vreeke and BCL's Director, Sarah Sugden, presented a lifelong learning class on the evolution of the public library and were invited back in the spring.

**8. Approval of Director's Annual Performance Review & Setting of 2023 Goals.**

Member Berger made a motion to approve the Director's Review and 2023 Goals. Member Lefebvre seconded the motion. **Motion carried.**

**9. Approval of the Final 2023 System Budget.**

Member Maxwell made a motion to approve the 2023 System Budget. Member Teske seconded the motion. **Motion carried.**

**10. Approval of the 2023 Public Library System Plan.**

Member Teske made a motion to approve 2023 Public Library System Plan. Member Berger seconded the motion. **Motion carried.**

**11. Approval of Robert's Rules of Order for Board Parliamentary Procedures.**

Member Erickson made a motion to approve Robert's Rules of Order for Board Parliamentary Procedure. Member Teske seconded the motion. **Motion carried.**

**12. New Business.** None.

**13. Adjourn.** Member Seefeldt made a motion to adjourn. The motion was seconded by Member Habeck. The meeting adjourned at 1:01 p.m.

Respectfully Submitted,  
Hannah Good Zima, Reporting Secretary