

**Minutes of the  
Nicolet Federated library System Finance Committee  
Thursday, June 6, 2019 at 1:00 p.m.,  
at the Nicolet Federated Library System office**

**Present:** Kathy Pletcher, Cheryl Maxwell

**Excused:** Ken Harter, Corrie Campbell, Paul Gustafson, Tony Yaggie

**Also present:** Megan Theys (NFLS), Tracy Vreeke (NFLS), Julia Wallace

1. **Call to order.** Pletcher called the meeting to order at 1:07 p.m.
2. **Determination of quorum.**
  - There was not a quorum.
  - Paul Gustafson asked to be removed from the committee due to other commitments. Pletcher said he had also contacted her about this and he will no longer be on the Finance Committee.
  - Maxwell said that three members of the Finance Committee are from Brown County. Maxwell asked Wallace to find someone not from Brown County to replace Gustafson on the Finance Committee. Vreeke said that GoToMeetings are always an option. The Committee will start setting up dates at the beginning of the year and will meet at least quarterly.
3. **Approval of Minutes from the February 7, 2019 Finance Committee meeting.** No quorum.
4. **Additions to the agenda.** No quorum.
5. **Review and Approval of Innovation & Improvement Grants.**
  - The Committee reviewed the grant applications.
  - The smaller libraries mentioned liking this grant because they were able to request a large amount (not just given set amount).
  - Wallace mentioned how well the proposals were written.
  - The Committee determined to recommend to the Board funding all grant requests below \$1,000 at 100% and all grant requests over \$1,000 at 97%. In this manner, grant request funding remains within available funding.
6. **Biennial Budget Update.**
7. **Initial 2020 Budget discussion.**
  - Next year NFLS will have to work the Shawano County cross country payments into their budget. This changed due to the Shawano County consolidation and now NFLS is responsible for a portion of the payments.

- NFLS is the only system to provide collection development grants. Vreeke said DPI believes this should be funded locally. The Committee will look into the option of weaning the libraries off of the collection development grants.

**8. Other Business.** Nothing reported.

**9. Adjourn.** Pletcher adjourned the meeting at 2:38 p.m.

Megan Theys, Recording Secretary

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