

**Minutes of the
Nicolet Federated Library System Personnel Committee
Tuesday, June 12, 2018 at 11:00 a.m.,
at the Lakes Country Public Library, 15235 HWY 32, Lakewood WI
54138**

Present: Corrie Campbell, Julia Wallace, Kathy Pletcher, Cheryl Maxwell

Excused: Miriam Erickson, Ken Harter

Also present: Tracy Vreeke (NFLS), Megan Theys (NFLS)

1. **Call to order.** Wallace called the meeting to order at 11:11 a.m.
2. **Determination of quorum.** A quorum was determined.
3. **Agenda revisions.** Maxwell moved to approve the agenda as is; Pletcher seconded. **Motion carried.**
4. **Approval of May 29, 2018 minutes.** Pletcher moved to approve the minutes; Maxwell seconded. **Motion carried.**
5. **Annual Director Review – Closed Session -** Under WI Statutes Section 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Maxwell moved to go into closed session. Pletcher seconded. **Motion carried.** Roll call was taken.
9. **Reconvene in open session pursuant to WI Statutes Section 19.85 (2).** Maxwell moved to reconvene to open session at 11:39 a.m.; Wallace seconded. **Motion carried.**
10. **Possible action from closed session.**

Pletcher moved to recommend to the Board approval of Tracy Vreeke's six month goals. Maxwell seconded. Discussion ensued.

 - Wallace said that Vreeke should describe her goals for the next six months items in more detail at the Board meeting. Vreeke's evaluations of the staff are due on August 15.
 - Campbell said that they need to know more about the OWLS/NFLS relationship before signing the agreement. The Committee feels that NFLS doesn't have a place at the table. Vreeke explained that NFLS pays OWLS for a service; it's not a partnership but a customer/provider relationship. Pletcher said the Committee would rather it be a partnership. With all of the changes in the past year, the Committee wants to start the conversation with OWLS about this. Vreeke said with the ILS merger talks she feels this conversation has started, which is one reason member libraries voted to have the OWLS agreement in place. The

Committee wants to have a meeting with OWLS prior to signing the agreement. Vreeke said at the last Board meeting they decided that the NFLS Executive Committee would be the ones to meet with OWLS. Campbell also wants to invite Maxwell to this meeting. Vreeke will talk to Bradley Shipps, the OWLS director, to set up a meeting.

- The Committee asked that Vreeke revise and resend her six month goals to the Committee. **Motion carried.**

11. Other business.

- a. Set date of next committee meeting if necessary. The Committee determined to set a date as needed.

12. Adjourn. Maxwell moved to adjourn at 11:51 a.m.; Pletcher seconded. **Meeting adjourned.**

Megan Theys, Recording Secretary
June 12, 2018