

## PUBLIC NOTICE OF MEETING

Pursuant to Section 19.84 of the Wisconsin Statutes, Notice is hereby given to the public that a meeting of the **NFLS Board of Trustees** will be held at the

**Weyers-Hilliard Branch in Howard, Combined Meeting Room 1 & 2**

2680 Riverview Dr, Green Bay, WI 54313, (920) 448-4405, on

**Thursday, October 12, 2023 at 12:00 P.M.**

**Board of Trustees Members:** Rebecca Berger, President; Corrie Campbell; Joan Denis; Miriam Erickson; Elizabeth Fernandez, Janice Gehlhoof; Penny Habeck; Marsha Hoeffs; Matthew Jacobs; Kathy Lefebvre; Cheryl Maxwell; Connie Meyer; Michael Poradek; Kathy Pletcher; Connie Seefeldt; Mark Teske; Julia Wallace

### AGENDA

1. **Pledge of Allegiance.**
2. **Moment of Silence.**
3. **Call to Order.**
4. **Agenda Revisions.**
5. **Open Forum.**
6. **Approval of August 10, 2023 Minutes.**
7. **Reports:**
  - 7.1 **President – Rebecca Berger**
  - 7.2 **Treasurer’s Report – Marsha Hoeffs**
  - 7.3 **Personnel Committee – Kathy Pletcher**
  - 7.4 **Grant Committee – Corrie Campbell**
  - 7.5 **Finance Committee – Marsha Hoeffs**
  - 7.6 **Director’s Report – Tracy Vreeke**

Pursuant to Wisconsin Statutes Section 19.85(1)(c), the Board will convene in Closed Session for Agenda Item No. 8 & Salary Recommendation.

8. **Approval of Director’s Annual Performance Review & Setting of 2024 Goals.**
9. **Approval of the Final 2024 System Budget.**
10. **Approval of the 2024 Public Library System Plan.**
11. **New Business.**
12. **Adjourn.**

Notice is hereby given that action by the board may be taken on any of the items that are described or listed in this agenda.

**To ensure a quorum, please call Maryssa Paulsen at (920) 241-4760 or email at [mpaulsen@nflsoffice.org](mailto:mpaulsen@nflsoffice.org) to let us know if you can or cannot attend the meeting.**

Any person wishing to attend who requires special accommodation because of disability should contact NFLS at (920) 448-4410 at least two days prior to the meeting so that arrangements can be made.

### **Attachments:**

August 10, 2023 Minutes  
Financial Report  
Director’s Report  
Director’s Annual Performance Review & 2024 Goals  
Final 2024 System Budget  
2024 Public Library System Plan

## **Zoom Instructions:**

### **NFLS Board of Trustees Meeting**

Time: Thursday, October 12, 2023 at 12:00 PM

### **To Join Meeting from Your Phone or Computer Select the Link:**

<https://us02web.zoom.us/j/85704777256?pwd=RXVCV3V1L3FGT3V6R3lDT3U2SHJjQT09>

### **To Join Meeting from Your Computer:**

Go To: <https://zoom.us/join>

Enter the Meeting ID: 821 2156 3302

Enter Your Name

Enter the Password: 481723

### **To Join Meeting by Telephone:**

Call 1-312-626-6799

Enter the Meeting ID: 821 2156 3302#

Enter Pound for the Participant Number: #

Enter Password: 481723#

For members joining by telephone only, you can utilize the following commands on your phone using your phone's dial pad while in a Zoom meeting:

- \*6 - Toggle mute/unmute
- \*9 - Raise hand

If you feel that you are unable to be heard during the meeting, even after "raising your hand," please hang up and try calling into the meeting again.

If you have trouble connecting to the meeting, please contact Maryssa Paulsen at (920) 241-4760, for assistance at any time before or during the meeting.