



SHELVING

of a library book

Steps for Determining Item Location

Materials are located within a local library according to best practices and, importantly, community standards.

- 1 Published reviews* often indicate where to locate the item.
- 2 Libraries buy books from vendors catering to specific age groups.
- 3 Library staff import an item record, which suggests shelf location, directly from the Library of Congress.
- 4 Library staff may check where other libraries shelve an item.
- 5 Library staff look at the book to confirm shelf location (e.g. age of protagonists, number of pages, illustrations).
- 6 Libraries have a reconsideration process in case a patron would like to challenge the location of an item. For example, a patron may request the library reconsider the location of a certain title in the Young Adult section and ask that it be moved to the Adult section. (See *Life Cycle of a Library Book*)

*Published reviews for each age category include *Publisher's Weekly* (all), *Library Journal* (all), *School Library Journal* (birth-YA), *Horn Book* (birth-YA), *Booklist* (all), *Kirkus Reviews* (all), *shelf-awareness.com* (all), *goodreads.com* (all), *forewordreviews.com* (all).

Where does it go?

Librarians use professional guidelines, industry and community standards, and practicalities such as space in determining where to shelve a book. This means a title could be shelved in different places at different libraries.

<p>Adult (16+)</p> <p><i>Little Women</i> (Louisa May Alcott) <i>Lord of the Flies</i> (William Golding) <i>To Kill a Mockingbird</i> (Harper Lee)</p> 
<p>Teen (13-16)</p> <p><i>Little Women</i> (Louisa May Alcott) <i>Lord of the Flies</i> (William Golding) <i>To Kill a Mockingbird</i> (Harper Lee) <i>Hatchet</i> (Gary Paulsen) <i>Maze Runner</i> (James Dashner) <i>Percy Jackson & the Olympians</i> (Rick Riordan)</p> 
<p>Tween (11-13)</p> <p><i>Hatchet</i> (Gary Paulsen) <i>Maze Runner</i> (James Dashner) <i>Percy Jackson & the Olympians</i> (Rick Riordan) <i>Nancy Drew</i> (Carolyn Keene) <i>A Wrinkle in Time</i> (Madeleine L'Engle)</p> 
<p>Children's Chapter Books (8-11)</p> <p><i>Nancy Drew</i> (Carolyn Keene) <i>A Wrinkle in Time</i> (Madeleine L'Engle) <i>Paddington Bear</i> (Michael Bond) <i>Winnie the Pooh</i> (A.A. Milne)</p> 
<p>Early Readers & Picture Books (3-8)</p> <p><i>Paddington Bear</i> (Michael Bond) <i>Winnie the Pooh</i> (A.A. Milne) <i>Max & Ruby</i> (Rosemary Wells) <i>Goodnight Moon</i> (Margaret Wise Brown) <i>The Very Hungry Caterpillar</i> (Eric Carle)</p> 
<p>Board Books (Birth-3)</p> <p><i>Max & Ruby</i> (Rosemary Wells) <i>Goodnight Moon</i> (Margaret Wise Brown) <i>The Very Hungry Caterpillar</i> (Eric Carle)</p> 



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